

SC2 PTE LTD

**CERTIFICATION / AUDITING
MANAGEMENT SYSTEM
MANUAL**

DOC. NO. : CAMSM-04
REV. : M
SHEET : 3 OF 4
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CONTROLLED COPY

**CAMSM-04 : CERTIFICATION / AUDITING MANAGEMENT SYSTEM
POLICY**

CERTIFICATION / AUDITING MANAGEMENT SYSTEM POLICY

The Management & Staff of **SC2 PTE LTD** are committed to provide total customer satisfaction and to meet customer's requirements by:

- Keeping customers well informed.
- Do not provide any consultancy job which is in conflict with our certification / auditing body's role.
- Do not subcontract work to any external body or person.
- Ensure that activities of related bodies do not affect the confidentiality, objectivity, or impartiality of its certification / auditing services.
- be responsible for the impartiality of its conformity assessment & auditing activities and shall not allow commercial, financial or other pressures to compromise impartiality
- Understands the importance of impartiality in carrying out its management system certification / auditing activities and will manage conflict of interest and ensure the objectivity of its management system certification / auditing activities.
- Not provide certification / auditing activities, when a relationship poses an unacceptable threat to impartiality (such as a wholly owned subsidiary of the certification / auditing body requesting certification / auditing services from its parent company).
- Do not certify or audit another certification / or auditing body for its management system.
- Providing the best representation to the government authorities, agencies and other external organizations (construction trade).
- Maintaining professional integrity in all our services.
- Provide services to all applicants;
 - irrespective of financial, size of organisation or
 - membership of any association or group,
 - nor upon the organisations already certified / audited.
- With non-discriminatory policies and procedures (No speeding up or delaying applications and no procedures are used to impede or inhibit access).
- Distribute CAMS Policy to all staff. Discussed in the staff meetings.

We shall work as a team to constantly maintain and improve our certification / auditing management system – using Certification / auditing Management System as a management tool.

(Signatory)

**GM
SC2 PTE LTD**

(Date)

01 AUG 2019